

# Position Description Group Exercise Class Monitor

## **Responsibilities**

- Provide assistance to participants in Group Exercise classes and Group Exercise Instructors.
- Perform duties for the day-to-day activity supervision and equipment upkeep in every studio.
- Enforce Campus Recreation policies and procedures in a fair, prudent and professional manner.
- Sign in and out for all assigned shifts.
- Clean and maintain equipment in every studio.
- Assist instructors with class preparation and cleanup.
- Provide customer service and communicate with participants and staff.
- Assist participants with minor disputes and problems.
- Complete required forms completely and legibly. (Demo sheets, cleaning lists, accident/incident reports)
- Attend and participate in all staff meetings and trainings.
- Sign timesheet.
- Assist with emergency situations and evacuations.
- Perform other duties as assigned.

## Minimum Qualifications

- Must be currently enrolled at UTSA, with a minimum GPA of 2.00.
- First Aid, CPR and AED certified.
- Attend and pass required Campus Recreation Fitness and Wellness training.
- Working knowledge of cardiovascular equipment and a variety of exercise accessories.
- Promote all recreational programming.

### Pay Rate

• Starting pay: \$8.00/hour

### UTSA Campus Recreation • One UTSA Circle • San Antonio, TX 78249 • 210-458-7575 www.utsa.edu/recreation